USING UNIVIEW PLAYBACK

Playback is important to the operation of your unit and possibly the main reason for your purchase. Being able to obtain playback of an incident could be crucial evidence for prosecution of criminals. Reviewing playback alone will allow you to see what happens on your property at different times of the day.

In this tutorial we will cover the plethora of methods for using the playback function with Uniview systems. These range from being able to look at playback directly at your unit, on a PC on the same network as well as on your phone.

NOTE: Playback is only possibly for units with functioning storage hardware on their unit. If your recorder has no hard drive installed or the hard drive is damaged, then playback will be unavailable to you.

ACCESSING THE PLAYBACK MENU FROM MAIN DISPLAY

To access the playback menu directly on your unit you will need to have a monitor and mouse hooked up to the unit.
1. From the default screen right-click on your mouse to open the drop-down menu.
2. Click the "Playback" option in the drop-down menu.
3. You will have to log-in from here. The default account is "admin" and the password will be "123456". If you do not know your log-in credentials you will have to contact your installer or DH-Vision Tech Support.

CHOOSING CAMERAS TO VIEW AND DATE TO VIEW
Within the playback menu you will have to choose which cameras you want to view in order to see available playback for those cameras. On the right side of the playback screen will be a list of all available cameras.
1. Click which cameras you want to view playback for.
2. The calendar in the bottom-right of the playback screen will show what days playback is available for. Days that are highlighted in red signify that an event took place on that day, days highlighted in blue are just normal recordings with no event.
3. Double-click on the date you want to see playback for.
4. On the bottom of the screen will be a line for what periods during the day playback happened. Click onto the line where you would like to see playback then click the play bottom at the bottom of the screen to begin playback.

MAKING A CLIP
Making a clip within the recorder will be essential to securing video evidence for prosecution.
1. Within the playback menu, click on the playback line where you would like you clip to begin.
2. Click the scissors icon in the bottom-left corner of the screen.
3. Click on the line where you would like your clip to end.
4. Click the scissors icon again to signify the end of your clip.
5. Click the file management button in the bottom-left corner of the screen. The icon for this button is a floppy disk.
6. If you have not already, be sure to put a USB flash drive into the unit in order to back up your data to a storage location.
7. After clicking the file management button, the window for file management will pop up and you can see the clip you just made. Click to the left of the clip in the check box, then click "Backup" at the bottom of the pop-up window.

8. After clicking backup the file explorer for the flash drive will appear on the screen. You can choose which file you want the clip to go into or just click backup to put the clip into the highest level of the file explorer.

TAKING A SNAPSHOT
1. Follow steps from the first two sections to reach the playback menu. Choose the cameras and correct day you want the snapshot from.
2. Click on the playback line where you would like to take a snapshot.
3. The playback plays automatically, be sure to click the pause button in the bottom of the screen to pause the playback where you would like to take a snapshot.
4. Click the camera icon in the bottom-left of the screen to take a snapshot of the image in playback.
5. Click the file management button in the bottom-left corner of the screen. The icon for this button is a floppy disk.
6. If you have not already, be sure to put a USB flash drive into the unit in order to back up your data to a storage location.
7. After clicking the file management button, the window for file management will pop up and you can see the clip you just made. Click to the left of the clip in the check box, then click "Backup" at the bottom of the pop-up window.
8. After clicking backup the file explorer for the flash drive will appear on the screen. You can choose which file you want the snapshot to go into or just click backup to put the clip into the highest level of the file explorer.

GENERAL PLAYBACK TIPS
1. You can press the ">30" and "<30" buttons to jump 30 seconds ahead or back respectively.
2. After making a clip, you can click the "lock" button to prevent this clip from being overwritten or erased.
3. Using the magnifying glass icon will allow you to digitally zoom in on your playback to better identify individuals or license plates in playback.

USING PLAYBACK FROM THE WEB BROWSER

1. Log into the recorder through Internet Explorer(IE) by inserting the IP address of the unit into the address bar of IE. If you do not know the IP address of the recorder you can find it within the recorder from the main menu, to system, to network, to TCP/IP. The IPV4 address (the third line down) will be the IP address on the recorder. Note, your PC will have to be on the same network as the recorder in order to log into it through the IP address.

2. Be sure to install plugins for the recorder in order to be able to see the video clips. To download plugins you will need to click the blue hyperlink at the top of your computer screen. Click "Save as," and save the plugins somewhere you will be able to find them. Note, your recorder can ONLY be viewed within IE.

3. Close all instances of IE and install the plugins from the location you saved them to on your computer.

4. Now hit the IP of your recorder again through IE and log-in.

5. Navigate to the "Playback" option at the top of the screen. It is located between "Live view" and "Setup."

SELECTING CAMERAS TO VIEW AND DATE TO VIEW

1. On the left side of the screen will be a list of all the cameras associated with your unit. Click the camera you would like to view.
2. By default, available playback for the same day from that camera will appear on the timeline at the bottom of the screen. Instances of blue in the timeline are for regular recordings where red is for events such as motion. Days marked on the calendar have colored tabs which represent the same thing. Red marks indicate days with motion, blue indicates only regular recordings.
3. Choose the specific day you wish you view playback from by clicking on it in the calendar in the bottom-left of the screen. This will change the playback line to the right of the calendar to reflect recordings from that day.

MAKING A CLIP ON THE WEB INTERFACE

1. Click on the playback line where you would like your playback to begin. Click the play button in the bottom-left of the screen to play the footage.
2. To make a clip click the scissors icon in the bottom-right of the screen. The first time you click this will represent the beginning of your clip.
3. Click again on the playback line where you would like your clip to end.
4. Again, click the scissors icon in the bottom-right of the screen. This will signify the end of your clip.
5. After successfully marking the clip you wish to cut, the save icon, represented by a floppy disk, will begin to flash next to the scissors icon. Click the floppy disk icon to save your clip.
6. The download window will pop-up. Click the check box next to the clip. After checking the box, click the download button in the bottom of the pop-up window.
7. The clip will now download on a default path to your computer. You can modify this path through the client sub-menu under setup if you don't like the default location clips save to. Once the download is complete a blue-hyperlink will appear at the top of the playback window. Clicking this link will take you straight to the clip.
8. Double-clicking the clip will allow you to view it.

TAKING A SNAPSHOT ON THE WEB INTERFACE

1. Click on the playback line where you would like your playback to begin. Click the play button in the bottom-left of the screen to play the footage.
2. To make a snapshot, click the camera icon in the bottom-right of the screen.
3. The snapshot will save to the default path on the computer. This can be modified through the client menu under setup.
4. When the snapshot has saved, a blue hyperlink will appear at the top of the screen. Clicking that hyperlink will take you straight to the snapshot.

TROUBLESHOOTING WEB INTERFACE ISSUES

1. In order to make clips you will sometimes need to run IE as an administrator. To do this, bring up IE from the start menu, right click the icon before entering the application. Right clicking it will bring up a pop-up menu. Select "Run as Administrator" from here then navigate to the web interface from there.
2. If you are having trouble get the exact moment you want to make a clip or snapshot for you can utilize the fast-forward and rewind buttons to speed up and slow down playback.

Some customer strictly use their mobile devices to monitor their security. While this is not the ideal solutions, it is still possible to view playback from your cellular device.

1.Ensure that you have the latest version of the mobile application. On both Android and Apple devices the application will be EZView. You can go to the play store/app store to make sure you

have the latest version.

2. Once updated, open your application.

3. After landing on the live view screen, click on the three lines in the top-left corner of the screen. This brings up a pop-out menu.

4.In the pop-out menu, select the "playback" option which is the second option below your P2P Account. Note: You do not need a P2P account to view playback.

5. In the top-right corner of the screen, select the camcorder button to take you to a list of your devices.

6. At the top of the screen you can click the date and time to choose where you would like to begin playback. Spin the number in this pop-up screen until you can locate the day and time you are looking for. Click Ok when complete.

7. Click the circle to the right of your recorder. This will bring up a drop-down down menu. Select all cameras you want to see playback for. Now click playback at the bottom of the screen. If playback is available the video will start playing on the screen.

8. Drag the slider at the bottom of the screen to navigate playback. You will have to click each individual camera to navigate playback for each.

9. Click the camcorder icon in the bottom-left to begin making a clip. You will have to watch up to the point where you want to clip to end then click the camcorder icon again. The clip will save onto your phone. You can click the view button to go straight to the clip.

10. To make a snapshot, click the camera icon in the bottom-left of the screen. To view the snapshot, click the view button to go straight to the image.